

Luther Crest's mission is to inspire faith, community, and stewardship in God's creation.

Facility and Grounds Manager

Responsible to the Associate Director

Objective:

Maintain a high level of hospitality and welcome through preparation, cleanliness, repair, and order for Luther Crest's operations.

Qualifications

- Have a commitment to the ministry of the Church and its expressions at Luther Crest Bible Camp.
- Must be at least 21 years of age.
- Possess a valid Minnesota Class B drivers license and potential bus or CDL license.
- Have a background, experience and ability in grounds, carpentry, plumbing, and electrical work.
- Be self-motivated to do needed work and have the ability to see and know what needs to be done.
- Be able to lift up to 25 lbs and over 25lbs with proper training and education.

Description

Philosophy & Vision

- Live within the guidelines set by Luther Crest's Mission and Philosophy statements
- Maintain at all times a high level of cleanliness, repair and order through the total LCBC properties

Summer & Retreat Ministry Programs

- Maintain and develop at all times a high level of cleanliness, report and order throughout the LCBC properties
- Maintain a clean, orderly and sanitary grounds and facilities according to Minnesota Department of Health and the American Camping Association Standards and Rules, follow these rules.
- Maintain and update a written inventory of equipment, furnishings and vehicles in all areas
- Consult and assist Executive & Associate Director in annual budgeting process for items that relate to property, facilities and equipment
- Recruit, train and supervise maintenance staff and summer staff
- Train and supervise volunteer groups
- Oversee all contracted maintenance and construction work on camp properties
- Maintain a log for each vehicle including watercraft: noting use, repair and regular maintenance, etc.
- Make recommendations to the Executive & Associate Director when major repairs or replacement is indicated
- Oversee contracted maintenance and construction work on camp properties
- Assist in the overall ministry of hospitality at the camp through direct work with our Retreat and Events Director and our Program Staff.
- Anticipate, prepare for, monitor, and support our guests' program and retreat needs.
- Assist in the overall ministry of hospitality at the camp

Public Relations

- Maintain good public relations with neighbors, the surrounding community and businesses
- Help visitors to feel welcome
- Be attentive to the broad picture of camping and the events available.
- Project the essence of Christian hospitality in all aspects of job performance
- Participate in our annual fundraising events and the overall annual fund program
- Coordinate with Property and Finance committee for overall operations

Compensation and Benefits will be determined based on experience and education through the guidelines of the Luther Crest Compensation and Benefit Structure.